

# About Me

I am a hard-working and driven individual who isn't afraid to face a challenge. I would describe myself as an open and honest person who doesn't believe in misleading other people and tries to be fair in everything I do.



## LANGUAGE

- English(fluent)
- French (fluent)
- Romanian(mother tongue)

#### CERTIFICATES

## SheCodes Diploma:

Junior Front-End Developer: https://www.shecodes.io/diplom as/e78e92bd7c9f49359cf1a2c987 d1af52

# GABRIELA SAFTOIU

# Junior Front-End Developer

# EXPERIENCE

#### IT Support Technician - Howden Insurance, Witney , UK April 2023 - up to present

- providing customer service for technical and network issues;
- performing troubleshooting through remote sessions
- onboarding/offboarding users, processing peripherals orders
  Technical Services Coordinator European Electronique, Eynsham
  Nov 2021 Nov 2022
- responsible for maintaining the quality ticketing system performing troubleshooting procedures through remote sessions

#### Customer adviser with French & English -Ebbon-Dacs, Wootton March 2021 - Nov 2021

• customer support for two of the company's apps, handling customer enquiries in French and English, answering any questions and queries over the phone, chat or email

#### IT Support Engineer with English and French -Stefanini, Sibiu, Ro Jan 2018 - Sept 2019

• worked with users from France, Switzerland and UK providing assistance over the phone, email and chat (scheduled remote sessions user's PCs in order to solve the technical issues or to further investigate)

#### Customer Care Representative with English - CGS Sibiu, Ro Sept 2011 – Sept 2012

- assisted customers with their account set up or escalate any issues to the technical department
  - basic account maintenance

#### EDUCATION

**Faculty of Letters and Arts, "Lucian Blaga" University of Sibiu, Ro** Master in Philology - English Language: Theory and Practice of Translation in English 2007-2009

## SKILLS SUMMARY

Good knowledge of various software: ServiceNow, FreshService, ConnectWise, Nestor, Halo, PCSM, and hotel software HTML, CSS, JS, React. My coding projects are open-sourced on **GitHub**: https://github.com/Gabri-Sa, and hosted on **Netlify**: https://app.netlify.com/teams/gabri-sa/overview Please check **my Portfolio**: https://portfolio-gabrielasaftoiu.netlify.app/